

## **English Cocker Spaniel Field Trial Hall of Fame Committee Meeting Minutes**

**January 6, 2016 – 8:00 pm EST (Conference Call)**

**Members in Attendance:** Bethann Wiley, A.R. Ginn, Rob Cotiaux, Larry Hansen, Keith Meissner, Pete Rizzo,

**Guest:** Kate Romanski

**Absent:** Sheryl Mayo

### **New Business**

1. 2016 Secretary: Keith has agreed to continue with the Secretary duties for 2016
2. February Induction Ceremony Update – Bethann Wiley: The Induction of Harold Bixby into the Hall of Fame will take place the first weekend of February at the Hall of Fame Museum. The write up and photo of Harold for the Induction booklet have been sent in along with a colored ad in his honor. Tom Calabrese is in the process of getting a picture of Harold framed which will be hung in the Hall of Fame. Kate has also placed an ad in the Induction booklet from the ECSCA. Bethann will check back with Tom about whether or not any of Harold's family will be able attend the ceremony.

Kate brought up that she is in possession of the ECSCA Shawfield Glenfire trophy from the NCC in the early days and will be shipping that down to the Hall of Fame to be placed in our trophy case, on loan from the ECSCA. Robb also shared information about several other historical cocker field trial trophies that may be able to be loaned to the Hall of Fame Museum for our trophy case as well. He will get more information on that.

3. Financial Update – A.R. has sent all of our financial info to a CPA in order to find out the status of the ECSHOF. The accountant is reviewing what forms we need to file for our appropriate tax status. The committee has authorized A.R. to investigate the proper procedures and fees that are due for the Hall of Fame incorporation. The committee will further investigate the procedures for the incorporation as well as the benefits and drawbacks. Rob made a motion & Larry seconded to have AR's accountant develop a spread sheet for the account as well as the dispersal and intake of funds. The accountant will also file the necessary forms with the IRS and State of ND for 2015. A vote was taken and all were in favor.
4. 2016 Calendar: The committee will be reviewing the Hall of Fame Calendar and will try to simplify the Calendar. This will be worked on at the next meeting.

5. By-Laws and Operating Procedure Update: The committee will be looking to clarify and simplify the bylaws as well as the nomination procedure in the next few meetings. Kate has reviewed the bylaws and come up with suggestions for simplification. Bethann will send this out to the committee prior to the next meeting. Larry stated that Kate's importance to this committee is vital and her volunteer effort is appreciated by all of us on the committee.
  
6. The next meeting date will be decided when AR has all of our financial information is back from the accountant. It is tentatively planned for the last week in January or the 1<sup>st</sup> week in February. Bethann will contact the committee with the next meeting date.
  
7. Adjournment was at 9:16pm EST Larry made a motion to adjourn and AR seconded.